



Erasmus+

Project Final Report

2021-1-PL01-KA121-VET-000012124

BETWEEN

The Sending Organization

Zespół Szkół Energetycznych w Rzeszowie

AND

The Intermediary Organisation

Euromind Portugal LDA

Training Programme Dates

27-06-2022 - 08-07-2022

EUROMIND AS PROJECT PARTNER

1. Profile Description

Euromind is an international training consultancy and VET provider with headquarters in Seville, Málaga and Úbeda in Andalusia (Spain) and also in Setúbal (Portugal).

Euromind as a training provider delivers vocational education trainings, general and job-related language courses, VET training-related workshops and study visits, workshops on culture, lifestyle and customs of EU countries as well as classes on skilful and effective job search in the EU.

It promotes and delivers trainings for teaching staff and secures work placements and exchange activities for VET students and graduates enabling at the same time young people and professionals to make the most out of opportunities of competencies & skills development offered by European educational programmes.

Euromind in partnership with Andalusian vocational colleges and companies in Spain and Portugal delivers school based vocational trainings for students of different educational fields, such as: CNC, automation, electricity, renewable energy sources, plumbing, industrial and graphic design, 3D design, ICT, electronics, administration.

Euromind as a VET provider works in partnership with a wide array of private companies in almost all the sectors, such as tourism, business administration, medicine, fashion, hairdressing, health & beauty, physiotherapy, marketing, media, advertising, public relations, tourism, IT, social work, logistics, nursing, construction, geodesy, analytics etc.

2. Euromind experience and expertise

The Euromind possesses extensive experience and expertise in the field of European mobility projects preparation and management which allows it to assist Spanish vocational colleges and governmental institutions with the preparation of project applications, finding trustworthy and competent host partners in Europe for their project participants, teaching and HR staff.

Over last 3 year Euromind has participated as a receiving – host partner in over 60 mobility projects with the participation of a total of 1800 persons: students from technical and vocational schools, university students, graduates, unemployed and teaching and HR staff. These projects involved partners from Poland, Great Britain, Czech Republic, Slovakia, Germany, Portugal, Turkey, Croatia, Italy, Greece, Bulgaria, Lithuania, Latvia, etc. The full list of projects including numbers and titles is available on the Euromind website: www.Euromind.es in the Gallery.

Euromind is also responsible for the participants' linguistic, socio-cultural and practical preparation and also, if necessary, for the project administration and management issues.

Euromind has been participating as a sending and host organization in more than 100 projects including Leonardo Partnership, Erasmus Placement and Leonardo Mobility – PLM, VETpro and IVT and Erasmus + projects.

Euromind monitors that all the required documentation is prepared and submitted on time at every stage of the project lifecycle and makes sure that all the partners carry out their responsibilities.

Euromind participates in seminars organised by ECVET team regarding the use of system of transfer of competences and skills in the vocational training. Euromind experts have extensive knowledge in the field, hence they are able to train their partners on how to make use of this system in their projects.

Euromind has an impressive network of partner companies from different economic sectors. More than 800 entities both private and public cooperate with Euromind in Ubeda, Seville, Malaga and in Setúbal. This extensive activity is a perfect guarantee that all the students received by Euromind will be successfully placed.

PROJECT PARTICIPANTS' LIST

Participants' Name	Placement Sector
Julia Kucińska	Photographers' assistant
Aleksandra Jabłońska	Photographers' assistant
Karolina Kłos	Photographers' assistant
Szymon Gliwa	Photographers' assistant
Aleksandra Zięba	Photographers' assistant
Karolina Strzelczyk	Photographers' assistant
Sylwia Jacek	Photographers' assistant
Martyn Dulińska	Photographers' assistant
Remigiusz Miśków	Renewable energy systems installer
Sebastian Naja	Renewable energy systems installer
Wiktor Dołęga	Renewable energy systems installer
Kacper Haliniak	Renewable energy systems installer
Oskar Lew	Renewable energy systems installer
Michał Filip	Electronic technician
Grzegorz Pecuch	Electronic technician
Michał Szczepanik	Electrician



Host Organization: Foto Vitória

Tutor's name: João Velez Mendes

1. Description of the host organization

Foto Vitória is a small private company in the digital printing and photography sector. Located in Setúbal, at Largo da Misericórdia, 26, the establishment has been in business for over 30 years and has always been driven by professionalism and innovation. Among the services offered are digital printing, printing of photographs in different formats and on various surfaces, developing photographs from any medium, taking photographs, creating digital copies of old photographs and videos, digital editing of photographs, selling personalized products such as frames, calendars, mugs, cushions, photo albums and bags. The company is highly trusted by its customers, who are eager to return for new services. The staff is a team of specialists in photography and digital printing.

2. Main responsibilities & tasks carried out during the work placement

- Observing the photo session and video recording
- Assisting a photographer in his/her work
- Editing pictures with photo editing tools
- Determining methods of an image capturing with respect to aesthetic canons
- Receiving clients in the studio
- Drawing, creating and editing collages for clients
- Assisting in photo retouch
- Assisting with purchasing and selling of photographic supplies



Julia Kucińska

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about her personal & professional development

Portugal is such a beautiful place. It has breathtaking views, nature and buildings. People are kind and they always try to help, even if there is a language barrier. They smile at people they are passing. It is a nice difference between Polish people. I discovered a lot of new things and learnt so much at work, like how to use different lamps, how to play with lighting and how to manipulate with perspective. People in my job were respectful and even if they had so much work to do, they always had time for me to support me. My internships were an interesting experience for me. I think that someday I will come back here to discover more things.



Aleksandra Jabłońska

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about her personal & professional development

During my two-week stay, Portugal made a huge and positive impression on me. I liked the local architecture very much, especially the huge number of colours and their intensity. During my internship in Portugal, I had the opportunity to work in several different locations and at the same time practice various skills needed in my profession. Our tutor was very helpful and we were given a whole photo studio at our disposal where I could perfect my studio and portrait photography skills. During those two weeks we were on many trips, but I have a fond memory of a visit to the Lisbon Oceanarium. It was an amazing experience for me. At the end of our stay, we had the pleasure of taking a dolphin-hunting cruise. It was also a unique experience for me. Viewing dolphins in their natural environment and the opportunity to photograph them is something I will remember for a long time. An important element of our trip was also a language course, during which we learned the basics of the Portuguese language. I gained many new skills that will definitely be useful in my profession and not only that. I can say that this trip was one of the best of my life.



Karolina Kłos

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about her personal & professional development

During my internship in Portugal, I worked at two different firms and our tutor let us use the studio if we wanted, but mostly we were taking photos of a city. Thanks to their help, I gained a lot of new skills which will help in my future work career. On the first weekend, we went to Lisbon where we learnt about the history of the city and then had time to see Lisbon for ourselves. Undoubtedly it was a beautiful city. Next week we started a Portuguese language course and went on a dolphin cruise to take photos for Erasmus to use. Our last weekend we spent at the Troia beach. This time spent in Portugal really got me acquainted with their culture and lifestyle. We got to do normal everyday things like grocery shopping, using public transport and we also got a very eventful vacation time. I am pretty sure that I will come back to Portugal one day in the future.



Szymon Gliwa

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about his personal & professional development

I consider my trip to Portugal very successful. It is a beautiful place to meet great people and relax. Everyone is nice and helpful to each other. The place where we stayed was of a very high standard, which allowed us to fully rest after a day of excitement. Our coordinator was always helpful in every matter. The place where our internships took place was great, the plant owners and staff were helpful and the time spent taking photos certainly improved our skills. The meals were very good and the restaurant staff were friendly and helpful. We devoted our free time to rest and visiting local places. I hope that in the future I will be able to return to Portugal because I have undoubtedly lived there the summer of my life.



Aleksandra Zięba

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about her personal & professional development

This trip to Portugal was an amazing opportunity for me to improve my photographic skills. During these two weeks I learned many things which will help me with my future career. I feel that thanks to my stay in Portugal I became more open to new acquaintances and I am no longer afraid of talking to strangers. I also broke my language barrier, which was one of my main goals. Furthermore, I had a chance to learn some basis of Portuguese. Overall, I am very happy with this trip, everything was very well worked out and I am thankful that I had the opportunity to participate in it.



Karolina Strzelczyk

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about her personal & professional development

During our stay in Portugal, I had the opportunity to work in two different studios, where we practise our professional skills. Our tutor was very nice and helpful. After work, we often visited the beach and explored the town we were living in. On one day, we went on a trip to Lisbon where we learnt a lot about the culture and customs of the people and it was an incredible experience for me. We also started taking basic Portuguese lessons, which undoubtedly help us to communicate more easily with the people living there. In the end, I really enjoyed my stay in Portugal and all the people were very nice to us and the Euromind staff was really helpful. I am sure that one day I will come back to Portugal in the future.



Sylwia Jacek

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about her personal & professional development

I am very pleased with the internship and the entry itself and, without hesitation, I would choose again and recommend it to everyone. I learned a lot of different things that will surely be useful to me in further developing my skills related to my field of study. I improved my English pronunciation and learned many new phrases and words. What is also important, I had the opportunity to learn the basics of the Portuguese language, which is a very beautiful language. I also got to know a new culture and customs that had been foreign to me so far. Thanks to trips to different places in Portugal, I had a chance to understand better the culture and customs of the Portuguese people. Summing up, I would recommend such a trip to everyone.



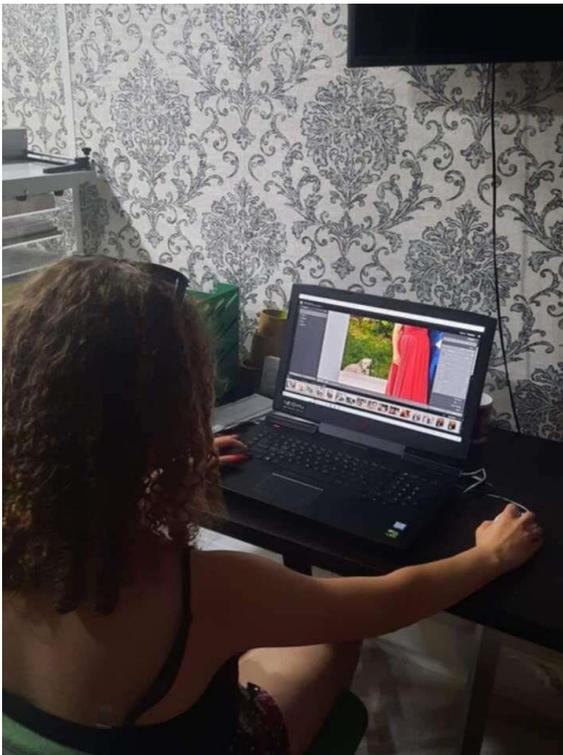
Martyna Dulińska

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about her personal & professional development

During my mobility in Portugal, I did an internship at a local photo studio in Setubal. Thanks to two weeks of work, I managed to learn many things. First of all, I saw what working in a studio looks like and I learned teamwork. The studio owner also showed me how to use the Lightroom. We had the opportunity to go outdoors to take pictures using various photographic techniques. In our free time, we visited the city and walked to the nearby beach. The whole group also went on a trip to Lisbon and took the ferry to the Troy peninsula. In the second week, we started a language course. Some of the lessons were conducted in the classroom, and then we went out to the city to use the knowledge we had acquired in practice. Without a doubt, it was a very successful trip, thanks to which I could learn new things, get to know the culture of another country and make new friends.



Host Organization: Nautiser Centro Nautico SA

Tutor's name: Fernando Rosário

1. Description of the host organization

Nautiser Centro Nautico is dedicated to complex service of the private yachts – from little, basic ones until the most luxury boats. The company has two units – one at the harbour and other nearby the town Palmela. In the second agency, there are three spacious garages where the boats are being stored, reviewed and repaired. During the winter, they are mainly focused on maintenance, while the summer season is for delivery ready yachts for the clients.

2. Main responsibilities & tasks carried out during the work placement

- Assisting in the installation of low and medium power solar panels
- Analyzing plans, diagrams and technical documentation for the installation of solar panels
- Analyzing documentation on applicable assembly standards
- Collecting materials, tools and devices needed for work and preparing the workplace
- Making sure that the equipment used is operational
- Monitoring of the proper functioning of already existing solar installations
- Maintaining solar panels for optimal energy efficiency
- Assisting in the repair of solar installations



Remigiusz Miśków

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about his personal & professional development

This journey to Portugal was an amazing experience for me. I am really glad that I decided to take part in this project. The Euromind staff was very nice and helpful. My internships were great because I had a chance to learn a lot of new things which undoubtedly will help me in my future work career. What is more, I had a chance to take part in the Portuguese lesson, which is an incredibly beautiful language. After work, we had more free time and I spent it on beaches, small trips to castles, parks and on the trips that were organised by Euromind. I really enjoyed these two weeks and I am sure that I will come back to Portugal one day in the future.



Sebastian Naja

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about his personal & professional development

This trip to Portugal with them was a great school of life for me. It taught me how to cope in a foreign country. Under new conditions. It was a great opportunity to start looking boldly into the future and making difficult decisions. I got to know my strengths and weaknesses. Thanks to the project, my knowledge of English increased and I learned a new language-Portuguese, which is really beautiful. I learned a lot about the culture and traditions in Portugal, international tolerance and openness. Another important aspect was acquiring important professional qualifications, learning about new methods and forms of work. I gained greater self-confidence and self-esteem. It was a great decision to take part in this trip to Portugal and I am sure that one day in the future I will come back there.



Wiktor Dołęga

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about his personal & professional development

I am very pleased with the internship and the entry itself and, without hesitation, I would choose again and recommend it to everyone. I learned a lot of different things that will surely be useful to me in further developing my skills related to my field of study. I improved my English pronunciation and learned many new phrases and words. What is more, I had a chance to learn some basic things in Portuguese thanks to the language course that we had at Euromind company. I also got to know a new culture and customs that had been foreign to me so far. Summing up, I would recommend such a trip to everyone because it was one of the best experiences of my life.



Kacper Haliniak

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about his personal & professional development

I am very happy that I could take part in this project. The time that I spent in Portugal was definitely not wasted and it was one of the best experiences of my life. Not only did I meet many wonderful people, but I also improved my English language and professional skills. What is more, I had a chance to see many interesting places and got to know the Portuguese culture. It goes without saying, I had a great time, and it was an unforgettable adventure for me.



Oskar Lew

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about his personal & professional development

I decided to take part in the Erasmus + project, because I wanted to have a chance to do internships in different countries. This project gave me a chance to test my skills and gain new knowledge in the field of boat and trailer lighting installation. The work was very enjoyable, everyone had a positive attitude towards me and my friends. In my spare time, I spent time exploring the beauty of Portugal. Taking part in this project was an incredible experience for me and I liked everything so much. It goes without saying that it was one of the best trips of my life.



Host Organization: MJ Manutenções - Mundanónimo - Unipessoal Lda

Tutor's name: Milton da Silveira Junior

1. Description of the host organization

The company is dedicated to any kinds of electric installations and electric devices. The team leaded by Milton da Silveira, who is educated in renewable energies, is composed by variety of specialists in electric installations - from lights systems, alarms, air conditioning, electrodomestic installations until the connected intelligent systems and complex project of all installations in the building. Many times, there is a hard physical work at the construction while working at the big projects and sometimes basic connections of a few simple devices at the customers places.

2. Main responsibilities & tasks carried out during the work placement

- Assisting in the installation of the electrical systems in private houses and companies' buildings
- Performing maintenance tasks on electrical systems in private houses and companies' buildings
- Preparing and installing components of the light system by applying appropriate techniques and procedures
- Gathering all needed materials, tools and other working equipment and preparing the worksite
- Ensuring that the work equipment is maintained in an efficient state
- Fabricating, dismantling, assembling of the already existing electrical installations in the buildings
- Repairing defective installations, machines and electrical devices under the supervision of the tutor
- Getting acquainted with the technical documentation of the installation
- Ensuring that the work equipment and already existing installations are maintained in an efficient state; supervising their correct functioning



Michał Filip

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about his personal & professional development

Our trip to Portugal was a very successful time. Everything was very well organized and the Euromind staff were very helpful. It goes without saying that Portugal was one of the most beautiful places I have ever seen in my life. I also learned many new things during my internship and I am sure that it will help me with my future career. I had a chance to go on a trip to Lisbon, the capital of Portugal, which is enormous and beautiful. In my opinion, it was a very successful time for me and I would love to repeat it and I hope there will be such an opportunity someday.



Grzegorz Pecuch

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about his personal & professional development

Portugal is undoubtedly a beautiful country. The apartment we stayed in was like a fairy tale. I was most impressed by the terrace overlooking the whole city of Setúbal. The caretaker of the group, Mrs. Malwina, was very nice and friendly. She was always there to help, regardless of the time. We owe her a lot - for example, the internship at Mj Manutencoes. The staff who looked after me were very open and chatty. They taught me a lot in the field of electronics. I also made friends with people from other countries and even continents. During the trip, there was also time to rest. On our days off, we decided to visit the beautiful Lisbon and sunbathe on the Troia peninsula. What is more, I had a chance to take part in the Portuguese language course. I hope that I will have a chance to take part in this project again.



Michał Szczepanik

1. Tutor's final note

6 (Excellent)

2. Participant's opinion about his personal & professional development

The trip to Portugal was my first trip of this type. I applied for this project to see what it was like to work in another country in the profession which I am studying. I found a very friendly company and immediately got in touch with the employees because they were open and helpful. Thanks to them, I learned a lot of new and useful things, such as reading plans for the arrangement of electrical installations, pulling cables and connecting them to the switchboard. I spent my free time visiting Setubal and the surrounding beaches. The residence we got was very nice and perfectly arranged. The trip showed me that sometimes it is worth leaving your comfort zone and daring to see something new. I am sure that one day I will come back to Portugal in the future.



PROJECT MANAGEMENT

1. Mobility Project Preparation & Induction

Before the arrival of your trainees to Portugal, Euromind provided them with the pre-arrival guide, including useful information, local transport & social life, emergency numbers.

Euromind has also arranged Skype meeting with the participants in order to get to know them and to interview them.

After the Skype interview, Euromind created a Facebook group to which all the selected participants were invited, together with their teachers. This way Euromind Coordinator had constant contact with the target group already before their arrival in Portugal.

Once the Skype interviews were delivered, Euromind upon a thorough analysis of the participants' studies and profile provided each one of them with an adequate work placement.

Euromind took responsibility for preparing Learning Agreements individually for each participant and made sure that all the parties involved signed all the necessary documents.

On the first day after the arrival, Euromind organized the welcome session during which the participants got to know the Euromind team, were reminded about the programme agenda, accommodation rules and dissemination strategy options.

Later on, the participants were taken for a walk around the neighborhood to get to know the area and find out where banks, mail box, workplace, supermarkets, bus station are.

2. Monitoring & Mentoring

In order to make sure that the objectives of the Learning Agreement were going to be achieved and that the participants would be fully integrated in the companies' work culture, the monitoring was delivered by all of the parties involved in the project.

Euromind assigned a Mentor for the group of participants who was responsible for the introduction of the participants to the host organisation(s). During the work placement/training the Mentor delivered monitoring visits to the work placements in order to revise the tasks of the trainees, their progress as well learn from the first hand the level of satisfaction of both the participants and the host companies/ training centre tutor.

The mentor in cooperation with companies Tutors carried out the evaluations of the trainees in the middle and at the end of the trainings.

After obtaining the results of the half-way through evaluation, the Mentor met the participants to give them the results of this evaluation. The least favourable results were discussed with the participants in private so that both the Mentor and the trainees had the comfort of sharing the information and exchanging the opinions and finding solutions to some problematic issues.

Host organisations assigned a member of its staff as a tutor. The tutors from the host companies were responsible for helping, informing and guiding and supervising the work done by the participants. The tutors had regular meetings with the participants in order to assess their presence in the company as well as to discuss the tasks and responsibilities according to the needs of the company and the participants.

Euromind at the end of the programme during the goodbye session handed out evaluation sheets to the participants so that they could assess their stay in Portugal, work placements, as well as the work of the Euromind.

Euromind was also available to the participants 24/7 in case of emergency.

3. Communication

Euromind takes good care of successful communication between companies and trainees. Each evaluation of work is aimed at improving the quality of cooperation. Each party is thoroughly checked and assessed and the necessary improvements are introduced. Moreover, Euromind mediates in this supervisor-trainee collaboration by translating and solving language-connected complicated matters.

4. Dissemination strategy

Euromind took active part in the process of preparing and dissemination results of the project together with the sending organisation and participants.

While the trainees were in Portugal, Euromind involved them in a number of activities the aim of which was to make students monitor and collect all the information related to the progress of their work placements and stay in Portugal. The materials produced by the participant would be then used as tools for disseminating results by the school in their country and by the partner in Portugal.

The participants could work in groups or individually. On the first day they needed to decide on the form or forms of recording their professional experiences.

As a rule, the whole group needed to create a Facebook fan page as it is an effective and quick means of accessing large numbers of people. What is more, it is a form that appeals to young people as they can share their experiences instantly and receive instant feedback, too. The fan page is always linked to the Euromind's Facebook fan page. The sending organisation was also asked to do the same thing.

This way the material produced by the trainees reached bigger audiences and was more effectively disseminated.

Euromind also disseminates the project at a local level. It organises language and cultural exchanges between the international trainees and students from local vocational colleges. During those meetings both Portuguese and International students are involved in a number of activities the aim of which is to get to know each other, share experiences related to work experiences and in general their stay in Portugal. The students also exchange information about their countries and cultures.

5. Certification

To validate the acquired skills, the trainees, at the end of their stay, received complete proof of their participation in the project by means of several methods of recognition:

- Training Certificate
- Europass Mobility Certificate
- ECVET



CULTURAL & LINGUISTIC PREPARATION

Portuguese course: teaching method & participants' outcomes

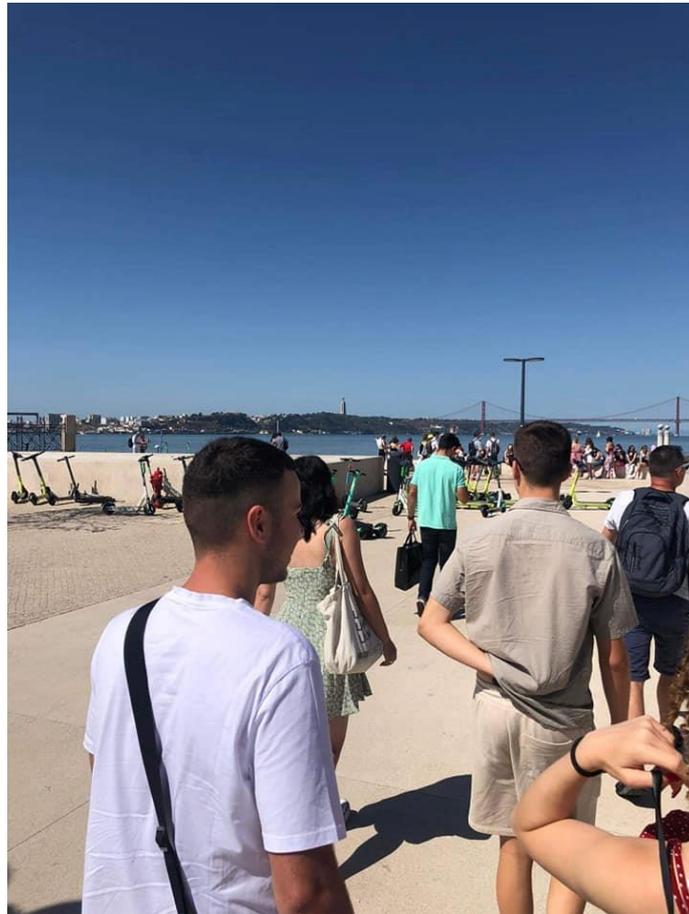
The group was given very intensive Portuguese lessons with our Portuguese Teacher. Euromind's teaching methods were very effective as they made learning fun through playing games and creating an enjoyable atmosphere in the class. The Portuguese classes can be described by 2 words: dynamic and practical! We used an interactive method of teaching based on learning by practicing. This means that grammar was covered as much as possible by using practical situations. Therefore, speaking and actively using the language is crucial and central in all our activities delivered. After intensive and hard learning, the students had a written an exam. All of the participants passed with very good results!





Cultural activities, Portuguese cities & places visited during the programme

Lisbon: The capital of Portugal is a full of life and exciting city. Thanks to its unusual location on several hills, the wide Tagus River and the flat Baixa district, Lisbons charm can be admired from several different perspectives - either from the water, while cruising on the river, over a cup of coffee, from a café table, or from one of many viewing terraces (miradouro). It is very easy to quickly fall in love with this city while enjoying the famous pastel de nata cookie.





SUMMARY OF THE PROJECT

Euromind team did their best in order to deliver the best professional and cultural experience to the trainees of the project being always ready to help, give advice and solve any problems or doubts.

The trainees were fully satisfied with their work placements. They gained much needed professional experience abroad which is highly appreciated and sometimes even specifically asked by today's employers.

We have no doubt that our trainees will use their new knowledge and experience at their current work in their home country or increase their chances at the labour market and dazzle their future potential employers.

Moreover, the trainees learnt the basics of the Portuguese language were able to work in a multi-cultural environment and proved themselves with the ability to work individually as well as in a team.

Euromind team was extremely satisfied with the trainees' involvement in the project and personal interest in whatever they participated in.

This project was very successful and we hope to realize other successful projects with Zespół Szkół Energetycznych w Rzeszowie in the future.

SETUBAL - PORTUGAL, 08-07-2022

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